

# Terms & Conditions

## 2026



**Classes DO NOT operate on Public Holidays.** Wherever possible, extended rehearsals will be offered prior to performances to make up for lost time.

### Timetable Alterations

Action Drama Studio has the right to vary advertised classes, times, days, locations and fees. The student or parent/guardian of a student is unable to make a claim in regard to any alteration.

### Drop and Go Policy

There is no facility for parents, family or friends to stay and watch inside classrooms at any studio. This gives teachers opportunity to encourage student independence and to prepare children for performances without distractions. Many of our studios have a foyer where parents can wait and listen in with classroom door open. Parents will be invited to a mid-year and end of year performance.

### Free Trial Lesson

All new students are entitled to one free trial lesson per year only. ADS promotions and vouchers cannot be used in conjunction with each other.

### Annual Class Fee

- The Annual Class Fee includes weekly classes, extended rehearsals, rehearsals at the performance venue, performances, original scripts (digital), some costumes for stage shows, video editing for screen classes, photos and videos.
- An additional Registration fee applies which includes compulsory ADS uniform and is dependent on the chosen program.
- Registration Fee and Installments are non-refundable, except in extenuating circumstances, at the discretion of the director.
- Pro-rata fees apply when students join after the official start date.
- Refunds are not possible for missed classes.

### Overdue Fees

In the event of non-payment of fees, the student (if an adult) or the parent/guardian (if the student is under 18 years), will be liable for all costs and expenses (including but not limited to late fees, debt recovery and legal expenses, including commission charged by debt recovery agents and solicitors' costs) incurred to recover the fees.

### Third Party Software

ADS offers third party software to process payments for added convenience e.g. Dance Studio Pro, Stripe, PayPal, TryBooking. Please refer to the terms and conditions of these services. These terms, including charges to customers by these companies are outside of ADS' control. ADS also absorbs charges from these services on their side. ADS does not add any of their own extra fees to customers for online or credit card payments.

## **Important Student Information**

ADS needs to be informed when any details previously stated on the Enrolment Form have changed, especially contact details and relevant medical information.

## **Privacy Policy**

Action Drama Studio adheres to the Privacy Act 1988 (Cth) (as amended) (Privacy Act) and the Australian Privacy Principles (APPs). Personal information will be gathered, stored, used and disclosed in accordance with current privacy legislation.

## **Inclusion and Equity Policy**

ADS prides itself on providing a safe, welcoming and supportive environment for all members of our school community. We are committed to the fair and equitable treatment of all individuals regardless of their background or personal attributes. Bullying, harassment or any other forms of inappropriate behaviour targeting individuals based on their personal attributes may result in students being withdrawn from classes. Refunds cannot be guaranteed in regard to such a withdrawal and will be at the discretion of ADS.

## **Behaviour Policy**

ADS expects and encourages positive behaviour at all times, with an emphasis on creating a safe learning environment for all. If a child, adult student or parent presents a behavioural problem that is threatening to others (physically or psychologically), causes actual harm or prevents other students from learning and enjoying their experience at ADS, this may result in withdrawal from class. Refunds cannot be guaranteed in regard to such a withdrawal and will be at the discretion of ADS.

## **Agreement on Enrolment**

Parent/guardian must warrant that their child does not suffer from any illness, disorder or injury that would render it unsafe for them to take part in ADS classes and that if the teacher requires any information or instructions for the safe management of the student, this information must be included on the registration form. Adult students must also disclose if they have any illness, disorder or injury that would render it unsafe for them to take part in ADS classes.

Medical Emergencies - in case of accident or untoward incident, consent must be given by parent/guardian of student for any necessary medical treatment/services and they must agree to meet any expenses incurred.

Action Drama Studio teachers and assistants will take all reasonable care of students. Parents agree to not hold them or ADS responsible for any damage and/or loss of property and/or accident/injury that may occur in on any ADS premises, on location or whilst rehearsing, filming or performing e.g. events, end of year performance.

Photo/Video - It is a condition of enrolment that permission is given for video and photographs to be taken of all students during classes, workshops, rehearsals and performances. Videos and photographs may be used in ADS advertising, unless the parent requests non-publication of their child's image.

Force majeure - Neither party will be liable to the other for any delay or failure to fulfil their obligations under this agreement if that delay and/or failure arises from causes beyond their control, including but not limited to fire, floods, acts of God, acts or regulations of any government or supranational authority, war, riot, terrorist activities, strikes, lockouts and industrial disputes.